**Covenant House Academy Grand Rapids**

**Board of Directors Meeting & Annual Budget Hearing**

**AGENDA**

**Date:** ***Tuesday, June 15, 2021***

**Time: *12:30 P.M*.**

**Location: *Zoom Video Conferencing (COVID-19)***

1. **Budget Hearing 2021-2022 – (Roll Call - Open/Close) (***T. George/M. Clay)*
2. **Call to Order Regular Meeting**
3. **Roll Call**

Jason Coppens, President 🞏 Present 🞏Absent

Lisa Knight, Vice President 🞏 Present 🞏Absent

# Kirstina Weber, Treasurer 🞏 Present 🞏Absent

# Zachary Verhulst, Secretary 🞏 Present 🞏Absent

# Gary Vanrooyen, Director 🞏 Present 🞏Absent

**Other Attendees**: Terrence George (*Superintendent);* Douglas McNeil (*Board Counsel*); Cheryl Edwards-Cannon (*GVSU School Consultant*); Gerald Piro (*CHM Executive Director*); Markeith Large (*Principal*); Chris Gray (*Dir. State/Federal Programs & Compliance)*; Crystal Rios (*Asst. Principal*); Mosetta Clay (*Director of Business & Finance*); Lisa Benberry (*Board Secretary*)

1. **Public Comment on Agenda**
2. **Approval of Agenda**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **Approval/Acceptance of Standard Business**
2. **Board of Directors Meeting Minutes of April 20, 2021**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **Special Board of Directors Meeting Minutes of May 18, 2021**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **GVSU (***Cheryl Edwards-Cannon*)
   1. **Virtual Board Meetings**
2. **School Report**
3. **Public Health Update/ECLP**
4. **Academic Updates**
5. **Staff Appreciation Update**
6. **Personnel Updates**
7. **Student Recruitment Plan**
8. **Financial Report** (*M. Clay***)**
9. **Proposed Amended Budget 2020/2021**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **Presentation/Approval Initial Budget 2021/2022**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **Hodges Accounting and Advisory Engagement Letter**- June 30, 2021

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Opposed: \_\_\_\_\_\_\_\_\_

1. **Correspondence**
2. **Legal Update**

**Organizational/ Operational Resolutions**

1. **Election of Officers** – 2021/2022
   * + - ***Jason Coppens – President***
       - ***Lisa Knight – Vice President***
       - ***Kirstina Weber – Treasurer***
       - ***Gary Vanrooyen – Director***
2. Designation of Legal Counsel – ***Douglas McNeil***

**Motion**: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Second**: \_\_\_\_\_\_\_\_\_\_

**Ayes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Nays:** \_\_\_\_\_\_\_\_\_

1. Budget Timeline and Designations of Chief Administrative Officer – ***Kirstina Weber***

**Motion**: \_\_\_\_\_\_\_\_\_\_\_\_\_ **Second**: \_\_\_\_\_\_\_\_\_\_

**Ayes**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Opposed**: \_\_\_\_\_\_\_\_\_

1. Bank Account Designation and Signatories
2. Indemnification of Authorizer
3. Indemnification of Certain Individuals Associated with the Academy
4. Compliance with All Laws, Rules and Regulations
5. Board Correspondence Agent
6. Civil Rights Representative
7. McKinney-Vento Assistance Act/Homeless Children & Youth Liaison
8. Freedom of Information Act Coordinator
9. Designation of Title IX Representative
10. Executive Summary of Title IX
11. Principal Office and Public Notice Posting Location
12. Newspaper of Public Notices
13. Board Meeting Calendar -**2021/2022**
14. Student Handbook- **2021/2022 (TBD)**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_

1. **New Business**
   * + - 1. **School Calendar 2021/2022**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_

Ayes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_

1. **Old Business**
2. **Discussion**
3. **Public Comment**
4. **Reminder of Next Board Meeting**

Tuesday August 24, 2021

1. **Adjournment**